



**The Endorsed Minutes of the fifty-eighth meeting of the Governing Board held on Friday 23 March 2018 from 14:30 – 18:30 and on Saturday 24 March 2018 from 09:00 – 18:00 in the Ateneu Barcelonès, Canuda 6, Barcelona, Spain.**

**Members:** Glòria Pérez-Salmerón (President, Chair); Christine Mackenzie (President-elect); Barbara Lison (Treasurer); Antonia Arahova; Huanwen Cheng; Michael Dowling; Marwa El Sahn; Ágnes Hajdu Barát; Patrick Losinski; Vicki McDonald; Torbjörn Nilsson; Ann Okerson; Victoria Okojie; Viviana Quiñones; Knud Schulz; Sueli Mara Soares Pinto Ferreira; Maja Žumer.

**Staff:** Gerald Leitner, IFLA Secretary General (SG); Helen Mandl, Deputy Secretary General & Director Member Services (DMS); Stephen Wyber, Manager Policy & Advocacy (MPA); Josche Ouwerkerk, Manager, Conferences & Business relations (MCB) for item 3.1; Esther Doria, Project Coordination Assistant (minutes).

**Guests:** Deborah Jacobs, Director Global Libraries and Jessica Dorr, Deputy Director Global Libraries joined the meeting on Friday 23 March for item 2.4.6 IFLA and SIGL activities, and item 4.4 Sustainability Planning from 14:30- 17:15.

### **Welcome and apologies**

The President opened the meeting and welcomed all.

There were apologies from Raissa Teodori and Victoria Owen.

Barbara Lison (Treasurer) was not present on Saturday 23 March.

## **1. General business**

### **1.1 Adoption of agenda**

It was decided to start with agenda item 2.4.6 IFLA and SIGL activities, and item 4.4 Sustainability Planning. Item 4, Financial Matters, was moved forward due to the absence of the Treasurer on 24 March. Items 2.1.2, 2.1.4, 2.2.1 and 2.4.1 were unstarred.

With these changes the agenda was adopted.

### **1.2 Adoption of the minutes**

#### **1.2.2 Minutes of the meeting on 13 December 2018**

The Minutes of the meeting on 13 December 2018 were accepted.

**Resolution:** The Governing Board accepted the minutes of the meeting on 13 December 2018 as a true and accurate record of fifty-seventh meeting of the Governing Board held on 13 December 2017, in The Hague, The Netherlands, for signing by the President.

#### **1.3\* Resolutions agreed since last meeting, to be read into the Minutes**

The following resolutions were agreed since the last meeting and are recorded in the minutes of this meeting:

#### **IFLA Statement on Internet Shutdowns in Cameroon**

Following an extensive shutdown of the Internet earlier in the year, the English-speaking regions of Cameroon again lost connectivity for a number of months in late 2017. Building on the statement of 22 August, and with it clear that the local library association was not in a situation to act, IFLA therefore released a statement on 23 December, underlining the costs to development of a lack of Internet access. The statement called on all actors to turn the net back on. There are reports that the government has allowed access again as of early March.

**Resolution:** The Executive Committee, on behalf of the Governing Board, agreed the IFLA statement on Internet Shutdowns in Cameroon on 23 December 2017.

### **Joint Letter on Education Copyright Exceptions**

As part of its involvement in a coalition of organisations working to promote more favourable, harmonised copyright exceptions and limitations in the ongoing European Union reforms, IFLA was asked to sign onto a joint letter on education exceptions. The letter sought to underline the need to simplify the rules facing teachers and librarians in copying for educational purposes, and to protect reasonable exceptions from override by licensing.

**Resolution:** The Executive Committee, on behalf of the Governing Board, agreed that IFLA should sign onto the joint letter on 23 December 2017.

### **The Tempe Declaration on Extending Access to Information through Offline Internet**

On 30 January – 1 February 2018, a conference on ‘Offline Internet’ took place in Tempe, Arizona, co-organised by IFLA Board Member Ann Okerson. The event looked at possibilities to bring the benefits of Internet access to groups and regions who do not benefit from a stable Internet connection. The meeting elaborated a declaration, underlining the importance of access to information as a human right, and driver of progress, and set out a roadmap for further work on coordinating efforts for greater effect.

**Resolution:** To note that the Secretary-General approved IFLA’s association with the Tempe workshop, and resulting press release on 19 February 2018.

### **Culture, Community and Connectivity: the Sofia Declaration**

IFLA took a leading role in drafting the Sofia Declaration, the primary output from a workshop held in Sofia, Bulgaria, on 26 February. The workshop, co-organised with EBLIDA and the Bulgarian Library and Information Association, focused on the ongoing copyright reforms in Europe, and the broader contribution that libraries can make to development, notably in the fields of cultural heritage, access to knowledge, and skills.

**Resolution:** To note that the Secretary-General approved IFLA’s adherence to the Sofia Declaration on 20 February 2018.

## **1.4 Matters arising not elsewhere on the agenda**

### **1.4.1 From the minutes of 13 December 2018**

There were no matters arising from the minutes of 13 December 2018.

### **1.4.2 From the Executive Committee**

The Executive Committee met earlier in the day. The Executive Committee discussed the Governing Board agenda and papers. The IFLA HQ Payment Approval Policy was revised and approved. Decisions were made regarding the Honours and Awards to be presented at the

WLIC in Kuala Lumpur, and the recipients will be informed. The Executive Committee evaluated the performance of the Secretary General and the President congratulated the Secretary General on his outstanding performance and thanked him and his team for the work done.

**Resolution:** The Governing Board noted the report of the Executive Committee.

## **2. Strategic matters**

### **2.1 Advocacy**

#### **2.1.1 Overview of advocacy activities since last meeting**

IFLA's overall advocacy work focuses on making information available, ensuring that libraries are seen as partners in development, promoting an open information infrastructure, empowering library users, and safeguarding cultural heritage.

Reports on these activities are included in papers under other agenda items, but IFLA continues to lead engagement at the international level for libraries, and to provide materials and other support to libraries and library associations in order to pursue their goals nationally. Highlighted were the start of more regional engagement, and IFLA taking a much more active role in the UNESCO work on media and information literacy. The importance of IFLA's engagement in offline internet work was noted.

**Resolution:** The Governing Board noted the progress of the advocacy activities.

#### **2.1.2 President's programme**

Since the last Governing Board meeting, the President has represented IFLA at the 90th birthday celebrations of the National Library and Archives of Iran, discussed with the Spanish government the engagement of libraries in implementing the Sustainable Development Goals, and visited the sites for WLIC 2018 and 2019, as well as the President's Meeting 2018, in order to support progress. Visits to Iran, France and Malaysia also provided opportunities to talk with the local library communities and hear their priorities, as well as promoting WLIC and the Global Vision. Thanks to Antonia Arahova, the President and the Secretary General had an important meeting in Athens with the Greek President regarding WLIC 2019.

Within IFLA, the President also participated in meetings to summarise the findings of the first phase of the Global Vision discussion, and to help design IFLA's new website. The President has also been very involved in the preparations for the Global Vision kick-off workshop and President's meeting in Barcelona.

**Resolution:** The Governing Board noted the report from the President.

#### **2.1.3 President-elect's programme**

The President-elect has been involved with preparations for the INELI Oceania Library Summit in Fiji. A final convening and library advocacy day is being organised using IAP funding, together with a Libraries Summit. Around 40 practitioners from 16 Pacific countries have been invited to participate in the advocacy day, and around 80 influencers invited to the Library Summit. A Call to Action will be developed for libraries in the Pacific. The aim will be to demonstrate how libraries can support their governments in achieving the SDG'S.

**Resolution:** The Governing Board noted the report from the President-elect.

#### **2.1.4 Governing Board member's reports on official representation**

Michael Dowling and Patrick Losinski represented IFLA at the IFLA Update at the ALA Midwinter Meeting in Denver in February. There was a small audience of around 20. They also had an IFLA stand in Denver to promote IFLA and the Kuala Lumpur Congress. Patrick Losinski volunteered at the stand, along with other U.S. IFLA members to assist Chin Loy Jyoon from the National Committee.

Marwa El Sahn represented IFLA in the first Conference on Preservation and Conservation in French-speaking Africa from 17 to 19 November in Dakar, Senegal with the theme: Shared History, Shared Challenges, Shared Efforts – Preserving Francophone African Heritage (Title of the presentation in French “IFLA et le Patrimoine Culturel - Un engagement d'ampleur”).

Agnes Hajdu Barat was a keynote speaker at The Association of Hungarian Librarians conference and workshop regarding librarians and the UN 2030 Agenda and the SDG's. There were seminars about advocacy and she spoke about IFLA activities related to this topic. Barbara Lison represented IFLA (at the request of the President) at the Italian library Congress in Milan on 15 March.

Torbjörn Nilsson and Knud Schulz met with the representatives (Chairs and CEOs) from the Scandinavian Library Associations in Iceland, Norway, Finland, Sweden and Denmark on 19 January 2018 and gave a short presentation on the Global Vision process. The participants were very interested in the voting results and the variety between the Scandinavian countries. Their next step is to plan a meeting with some Scandinavian members of Standing Committees etc. in the beginning of May.

Ann Okerson represented IFLA at the Offline Internet Summit meeting in Tempe, Arizona, USA, from 31 January - 2 February. IFLA was one of the three sponsors of this meeting and Ann Okerson is a leader in the ensuing Steering Committee, which has formed a Consortium to pursue joint activities in bringing Internet or Internet-like content to those who do not have it, either permanently or temporarily.

Viviana Quiñones made a presentation of some of IFLA's activities and resources during a training session for public librarians in Antananarivo, Madagascar. She also met with the presidents of the Library Association APBIM and of the consortium CONSIST from 19 to 23 February.

Governing Board members were asked to send presentations to the Secretary General so they can be shared on the extranet.

**Resolution:** The Governing Board noted the reports from the Governing Board members on official representation.

## **2.2 Strategic partnerships**

### **2.2.1\* Overview of Strategic Partners activities since last meeting**

IFLA works closely with fellow cultural heritage associations in the context of the Blue Shield and WIPO, and with others in the Internet Governance, copyright, and local content fields.

A round of meetings with UNESCO contacts in January has highlighted the breadth of IFLA's cooperation with the organization, and opportunities to take this work further. Indigenous languages has emerged as a new potential area for cooperation, and work with the Global Alliance of Partnerships for Media and Information Literacy (GAPMIL) remains strong in preparation for this year's Global Media and Information Literacy Week. The UN has proclaimed 2019 the "Year of Indigenous Languages". IFLA has been invited to engage in the preparations for the International Year of Indigenous Languages. It is important to ensure that the work of libraries in promoting and preserving indigenous languages is highlighted. This could be the focus of some activities at WLIC 2019.

**Resolution:** The Governing Board noted the strategic partnership developments since December 2017.

## **2.3 Policy and Standards**

### **2.3.1 Overview on Policy Developments**

There has been useful progress on building the evidence base on both user-generated content and extended collective licensing since December 2017.

**Resolution:** The Governing Board noted the overview on Policy Developments

### **2.3.2 IFLA Linked Data Proposal**

#### **2.3.2.1 IFLA Linked Data Quote MMA**

Following the Governing Board's discussion in December 2017, the IFLA Linked Data Subcommittee (LIDATEC) of the Committee on Standards analysed the two options mentioned by Members as possible alternatives to the Open Metadata Registry (OMR) and advises the Governing Board that neither offers a viable solution at this time for IFLA. However, links will be maintained with the Dublin Core Metadata Initiative to follow their developments in this area. LIDATEC and the Review Groups have therefore drawn up a Request for Proposal, based on current needs, which was sent to Metadata Management Associates (MMA). The response from MMA and a quotation has been received.

Based on the quote, IFLA will now approach institutions that previously expressed an interest in supporting the registry to see what support can be received from the field, or/and how much extra support may be needed.

The Governing Board will be updated on the progress at the next Governing Board Meeting.

**Resolution:** The Governing Board noted the IFLA Linked Data Quote MMA and the progress of the IFLA Linked Data Proposal.

## **2.4 Planning**

### **2.4.1\* Strategic Direction 1 Libraries in Society**

A first draft of a toolkit for library associations looking to involve libraries in literacy strategies will be completed shortly.

IFLA has joined the International Organising Committee for the 2018 edition of the Global Media and Information Literacy (MIL) Week. In the meanwhile, IFLA is strengthening contacts with libraries involved in regional MIL activities and continues work on Fake News. The IFLA Trend Report Update 2017 received strong attention on social media. Preparations are already underway for the 2018 edition.

The involvement of, and the communications with Sections was discussed with ideas on how they could be better informed. The Secretary General called on Governing Board members to indicate their interest in IFLA Key Initiatives, so they can provide the link between HQ and the Sections and responsibility for communications with the committees. The Division Chairs are the connection with the Sections.

**Resolution:** The Governing Board noted the progress of Strategic Direction 1.

#### **2.4.2 Strategic Direction 2 Information and Knowledge**

IFLA continues to make the case for a full, modern and flexible set of exceptions and limitations to copyright, as well as for an open and accessible internet, to maximise access to information and its impact on society. IFLA has engaged in discussions at the World Intellectual Property Organisation, the European Union and at national level and will shortly finalise a manual on the implementation of the Marrakesh Treaty. Following the December Internet Governance Forum (IGF), it is starting work on a policy toolkit for public access in libraries.

**Resolution:** The Governing Board noted the progress of Strategic Direction 2.

#### **2.4.3 Strategic Direction 3 Cultural Heritage**

With the new Policy and Research Officer (Cultural Heritage) in place, it has been possible to relaunch cooperation and coordination with the sixteen Preservation and Conservation Centres (PAC) in the IFLA Network. Work under key initiative 3.1 building on the work first proposed in 2016 for the creation of an Expert Roster, has been restarted.

Major work under KI 3.2 is carried out by the working group analysing the survey of guidelines/standards/best practices used for preservation and conservation to provide the Professional Committee with recommendations for any further action. Work on digital unification is led by the Digital Unification Working Group, which has set out its own workplan and created a survey to provide examples on digital unification projects.

KI 3.3 has been boosted by the IFLA brief on Disaster Risk Reduction in alignment with the Sendai Framework published in March 2018. A survey on disaster risk response has been sent to National Libraries, to determine where the Risk Register could usefully complement existing work. There should be more progress on this over the next few months.

The Cultural Heritage Advisory Committee meeting had its first meeting in February 2018. The purpose of the meeting was to introduce the members of the Committee as well as provide an overall update of the work by IFLA on cultural heritage.

**Resolution:** The Governing Board noted the progress of Strategic Direction 3

**Resolution:** The Governing Board agreed that the assessment and renewal process for the three PAC Centres originally due for renewal in 2019, take place in 2018 in order to ensure that all centres are on the same schedule.

#### **2.4.4\* Strategic Direction 4 Capacity Building**

The 2017 projects set out under IAP and BSLA programmes are underway and some are finishing, underlining the wide interest and need for sharing innovation in the library field. The 14 selected projects from IAP 2nd Call for Proposals started in January 2018.

IFLA continues to advocate internationally for libraries, drawing on the Development and Access to Information report to build up its reputation. IFLA is increasingly exploring engagement possibilities at the regional level, in order to prepare for the High Level Political Forum, and to support national-level work.

**Resolution:** The Governing Board noted the progress of Strategic Direction 4 since December 2017

#### **2.4.5 IFLA Key Initiatives**

In Wroclaw the Governing Board discussed a paper on the Strategic Planning Matrix and Governing Board members were invited to indicate their interest in specific key initiatives. The Secretary General requested those who had not yet done so, to send this as soon as possible, as it is important for HQ staff to know which GB members to contact.

**Resolution:** The Governing Board noted the progress of the IFLA Key Initiatives

#### **2.4.6 IFLA and SIGL Activities**

##### **2.4.6.1 SIGL overview**

The meeting of the SIGL Board took place the previous day and the minutes were approved. They will be sent to the IFLA Governing Board members.

Deborah Jacobs, Director Global Libraries and Jessica Dorr, Deputy Director Global Libraries were present to give their input on SIGL matters. The SIGL Board will provide long-term oversight of the Grant Funds. The Board initially started off with 3 Board members, but will now expand to 5 Board members. The SIGL Board recommended that Inga Lundén and Vesna Vuksan join the SIGL Board for a two year term starting in August 2018.

The Grant Proposal Narrative has been written and a financial report has been sent. SIGL has had a positive audit of the financial year and will have audit from the Bill & Melinda Gates Foundation in June/July this year.

The SIGL Board will ask Martyn Wade, the IFLA Parliamentarian to act as an expert advisor on the Statutes and Rules of Procedure for SIGL.

**Resolution:** The Governing Board noted the progress of IFLA and SIGL Activities, and welcomed the recommendation from the SIGL Board that Inga Lundén and Vesna Vuksan join the SIGL Board for a two year term starting in August 2018.

##### **2.4.6.2 Global Vision Project**

In 2017, IFLA started the Global Vision discussion. This venture engaged thousands of librarians in a conversation that will generate a global library roadmap for the future. Work over the past months has revolved around the analysis of data arising from workshops and the Global Vote. This work has occupied the data team while other staff worked on preparations for Stage 2 of the process that occurs during 2018. The kick-off and regional workshops require enormous logistical efforts.

The eagerly-awaited Global Vision Report Summary that was launched at the kick-off meeting reveals incredible insights into the views of over 31,000 participants from 190 UN Member States across all seven continents.

Unveiled alongside the hugely positive key finding that we are globally united in our goals are the top 10 highlights and opportunities that now shape the 2nd phase of the IFLA Global Vision discussion, which asks the library field to build a vibrant 'ideas store' and explore how we can turn ideas into actions.

Support from several IFLA GB members will be required for the Regional Meetings. The manual/ facilitation kit for the regional workshops is currently under development. After every workshop the materials are evaluated and improved. The materials will soon be available on the website. GB members were requested to inform their communities and spread the information and help translate the materials in their country.

**Resolution:** The Governing Board noted the progress of the Global Vision initiative.

### **2.4.6.3 Library Map of the World**

Since the launch, the Library Map of the World (LMW) website has been visited by more than 21,000 users from 183 countries. The LMW 2018 Data Collection is to be launched in the beginning of April. Existing LMW Contributors and new contacts in countries will be invited to contribute their library statistics. An SDG Storytelling Manual has been released to provide guidance on how to tell compelling stories and how to prepare and submit SDG stories to the LMW. The LMW team is working on scoping and designing the Country Pages that are to be launched during WLIC 2018. Contributors will be invited to provide information for their country pages in the beginning of April.

**Resolution:** The Governing Board noted the progress of the Library Map of the World activity.

### **2.4.6.4\* DA2I report**

IFLA has continued to promote the Development and Access to Information Report including relevant presentations at the Internet Governance Forum and the UN Commission on Social Development.

Given that data will not have changed much, there will be no new edition of the report in 2018, but rather an update of the data and more targeted work on SDG 11 (which includes both communities and cultural heritage), as well as preparations to build the case for meaningful indicators of access to information when the 2030 Agenda is reviewed by the UN in 2019

**Resolution:** The Governing Board noted the update on the DA2I work.

### **2.4.6.5 Membership Survey**

#### **2.4.6.5.1 Annex 1 -Membership Survey Report**

The IFLA Membership Survey has been completed. The first results of the Survey were presented to the Governing Board members.

UK based company TBI Communications have provided the analysis of over 1300 completed surveys and 12 in-depth interviews. The final report and outcomes of this survey were provided to the Board as Annex 1. Further discussion on the learnings and implications for IFLA at the strategic and operational level will be developed for the Governing Board.

Together with the outcomes of the Global Vision Meetings the outcomes of the Survey will provide the Governing Board with many ideas for actions for IFLA's Strategies to move forward and set directions for IFLA in the future. The Governing Board will be presented with a combined report on the outcomes in December to enable the Board to set up a strategy for April 2019.

There has been a discussion in the Finance Committee and the Executive Committee regarding the membership fees and membership profile. Benefits of IFLA membership should be clarified. The cost of individual membership is quite high in comparison to the fees for Associations and Institutions. The administrative cost will be analysed to see if this fee could be reduced.

A group of EC and GB members will work on a recommendation to be presented to the Members at the GA in Kuala Lumpur.

The Membership Survey has given insight into the expectations of IFLA members, and can help to provide better service.

It is planned to share the outcomes of the Membership Survey at WLIC 2018 in Kuala Lumpur.

**Resolution:** The Governing Board noted the update on the IFLA Membership Survey.

**Resolution:** The Governing Board noted the completed IFLA Membership Survey Report.

#### **2.4.6.6 New IFLA Website**

IFLA is undertaking a website redesign project. Work in the last few months has concentrated on devising a content map including the future structure of the website and initial evaluation of the existing content as well as requirements for new content (including the translations). Professional Units will be asked in the coming months to assess the content on their websites for migration purposes, and support has been asked from the language centers for the huge task ahead.

The President thanked the Secretary General and his team for all the work done on this project so far.

**Resolution:** The Governing Board noted the progress on the new IFLA website.

#### **2.4.7\* Staff and Office**

New staff who joined IFLA at the beginning of the year include Eshka Lake and Vesselina Vassileva, both Data Processing and Analysis Assistants; and May Oostrom-Kwok, as Communications Officer replacing Evgeni Hristov. Tatjana Hoeink, Membership Officer, has decided to leave IFLA and will finish in early April.

**Resolution:** The Governing Board noted the staff currently employed at IFLA Headquarters under the IFLA and SIGL budgets.

### **3. Professional matters**

#### **3.1 Congresses**

##### **3.1.1 WLIC 2020 Stage 3 report – Closed Discussion**

A closed session of the Governing Board followed.

### **3.1.2 WLIC 2021 Call for expressions of interest**

Based on recent discussions and developments with regard to the hosts of the immediate future Congress as well as the candidate hosts for the 2020 Congress, IFLA HQ decided to update the Call for Expressions of Interest with more clear information with regard to funding being required.

The importance of IFLA being an inclusive organisation and the expectation that all Professional Units can organise sessions during a Congress without restrictions based on citizenship, disability, ethnic origin, gender, geographical location, language, political philosophy, race or religion has also been added to the call.

An extra step has been added to the timeline, whereby IFLA HQ wants to meet with all candidate cities at the next Congress to be able to have a good and open discussion on requirements and expectations.

**Resolution:** The Governing Board agreed to start the selection process for a host for WLIC 2021

**Resolution:** The Governing Board noted the update of the Call for Expressions of Interest

### **3.1.3 WLIC 2018 Update**

There has been good progress on the planning of the WLIC 2018 Congress.

There have been several teleconferences with the National Committee, IFLA HQ and KIT. The IFLA Conference Manager and Roberta Odebrecht from KIT visited Kuala Lumpur in January. They had another walk through the conference centre to familiarise themselves with the space and see where allocations needed to be updated. There was also a constructive meeting with the National Committee.

The President and Secretary General visited Kuala Lumpur at the same time. The National Committee had organised a special day for the President where she gave a speech and visited some of the local libraries.

IFLA HQ, the National Committee and KIT will continue to have monthly teleconferences and they will be increased in frequency in June, July and August. Another site visit has been planned for May. Registrations are growing steadily and are on target.

There has been some difficulties with the organization of Satellite Meetings due to a public holiday on the 23th of August.

**Resolution:** The Governing Board noted the progress on the WLIC 2018

### **3.1.4 WLIC 2019 Update**

In December a visiting panel of IFLA HQ and KIT staff visited Athens to review the Congress Venue and work on an updated quotation from the venue.

Since the venue doesn't have the infrastructure to host the full day of Standing Committee meetings (Friday 24 August), the rooms would have to be built in, at considerable cost. IFLA HQ and KIT have worked with the National Committee to find a solution at an offsite venue. In the beginning of January, the President and Secretary General visited Athens and had meetings with Prokopis Pavlopoulos, President of the Hellenic Republic, to discuss the congress.

The Greek President is enthusiastically supportive of IFLA WLIC 2019 and has agreed to deliver the welcome speech to congress delegates on 25 August 2019. With this exciting

news, IFLA is honoured and looking forward to receiving the President at our congress in Athens.

A new theme has been proposed for the Congress: “Libraries, Dialogue for change”.

The Governing Board members discussed the proposed logo's. The second logo was recommended by the CAC, with a recommendation regarding the shades, the color and the size of the book:

Proposal # 2:

The second proposal is an abstract illustration of Parthenon - the model monument through centuries - which forms a dialogue with an open book. Libraries can share the values of the past and present via dialogue and give new meanings to values in the future.



World Library and Information Congress  
**85th IFLA General Conference and Assembly**  
24-29 August 2019, Athens, Greece

**Resolution:** The Governing Board noted the progress on the WLIC 2019

**Resolution:** The Governing Board discussed and accepted the proposed theme for the 2019 Congress

**Resolution:** The Governing Board endorsed the second logo, as recommended by the CAC, with a recommendation regarding the shades, the color and the size of the book for the 2019 Congress

### 3.1.5 Other business from CAC

A sustainable financial model for going to different regions was discussed in the CAC meeting.

The following new schedule for the WLIC was recommended by the CAC and endorsed by the Governing Board:

1 x per 4 years Europe

1 x per 4 years a worldwide call, where all parts of the world can make a bid.

The schedule will continue as follows: starting with 2021 Europe, 2022 Africa, 2023 World Wide, 2024 North- America, 2025 Europe, 2026 Latin America, 2027 World Wide, 2028 Asia and Oceania.

Different idea's on how to organise the conference in the future were discussed, such as the possibility of remote access to the conference. There are many different possibilities on how to move forward with this. Two IFLA staff members completed a course on live streaming and remote access to conferences.

**Resolution:** The Governing Board noted the progress from the CAC, and endorsed the new schedule for the WLIC.

## 3.2 Professional programme matters

### 3.2.1 Professional programme report

The Professional Committee met the previous day.

The PC invited members of the CAC to join them in a workshop to brainstorm ideas for improving the professional content of the WLIC. This aimed to address feedback from participants. A sub-group of both Professional Committee members and CAC members will work together using the input from the workshop to draw up a discussion paper and design a plan for taking forward the discussion with the Units.

The Professional Committee is close to finalizing its Professional Programme Development Plan which will be shared with the Governing Board at the August Meeting. It will guide the work of the PC until August 2019. A number of items are already in progress. The most urgent item to work on in the coming months is the finalization of a Special Interest Group (SIG) review. Anne Okerson, Maya Žumer and Vicki McDonald will work with the sponsoring Sections of the SIGS on this review.

The Professional Committee is also starting to develop a more detailed mechanism by which to review Sections. The Governing Board discussed the possibilities of a broad-ranging review of the professional structure.

It was decided that the Division Chairs will each start a review of the Sections in their Division, identifying the issues and concerns, and report at the GB meeting in August. This information will be collated and brought together as a discussion paper, taken forward to the December meeting and support the development of the new Strategic Plan.

The Professional Committee would like to explore possible solutions to role-related issues raised by the Units and in order to do so, has looked at the current Rules and at the implications of changing the rules. This was further discussed under item 5.4 Delegations and Rules of Procedure.

The Professional Committee asked the GB for approval to replace the Professional Unit Communication Award with a new professional award recognizing Dynamic Units and Impact. The criteria for the new award will be developed by the PC based on input already gathered and discussed with the Units during the dynamic unit discussions (2015- 2017). Assessment will be based on nomination by the Unit and evidence from the Units' annual report. The introduction of a new professional award to recognize Unit impact which will replace the existing communication award was endorsed by the GB.

The IFLA Journal Editorial Committee must replace a resigning member. A call for a new member will be undertaken with an emphasis on broadening representation on the committee from the IFLA regions.

The Secretary General requested that the PC provide a specific report on the issues that need to be reviewed in the nomination and election procedure with respect to the timetable, postal votes and sharing of nomination texts with voting Members. IFLA HQ will investigate the possibility of electronic voting, and systems and company's that provide that service.

**Resolution:** The Governing Board noted the outcome of the workshop to begin improvements to the professional content of the WLIC.

**Resolution:** The Governing Board noted the report from the Professional Committee about its development of the professional programme.

**Resolution:** The Governing Board noted the attempts by the Professional Committee to improve the impact of the Units' activities and endorsed the introduction of a new professional award to recognize Unit impact which will replace the existing communication award.

### **3.2.2 Professional committee report on items not elsewhere on the agenda**

There were no further items.

## **3.3 Advisory Committee Reports**

### **3.3.1\* CLM**

The CLM Advisory Committee will hold its mid-term meeting on 26 March at IFLA HQ. IFLA participated at the 35th Session of the Standing Committee on Copyright and Related Rights (SCCR) at WIPO on 13-17 November, and is preparing for the upcoming meeting, SCCR/36, which will take place from 28 April to 1 June.

The organisation for the session at WLIC 2018 is well underway. The CLM network continues to grow in number of participants.

**Resolution:** The Governing Board noted the progress of the activities of the CLM Committee

### **3.3.2\* FAIFE**

The FAIFE Committee is working to improve its communications and engagement with the broader library community in its areas of work. It continues to monitor the broader situation on FAIFE issues.

Planning is well advanced for the Mid-Term, to be held at the National Library of Scotland in Edinburgh on the 16-17 of April 2018.

FAIFE will organise three sessions at WLIC 2018. As a result of the FAIFE business meetings at WLIC, a new FAIFE communications plan was launched, including a revamped Twitter and Facebook presence, and blog. This has brought a welcome new energy to the Committee's communications work and engaged its members. The blog in particular, focusing on the theme of human rights from a FAIFE perspective, will provide a valuable opportunity to activate both Committee and Network members, and draw on their interests and experience to inform the library community.

**Resolution:** The Governing Board noted the progress of the activities of the FAIFE Committee

### **3.3.3\* Cultural Heritage Programme**

The Cultural Heritage Programme Advisory Committee met via a conference call in February 2018. The agenda for the meeting was for the Committee members to introduce themselves, and for IFLA HQ to update the committee on the IFLA Cultural Heritage Programme. The meeting also included updates on the Preservation and Conservation (PAC) Centres, the survey on preservation and conservation standards, PERSIST, the Digital Unification Working Group and the Risk Register. The Committee offered valuable suggestions on how to promote the Risk Register in particular.

A further meeting of the Committee will be planned for May 2018. The agenda will include how best to support the work of the PAC Centres and coordinate their action, and a promotion pack for the Risk Register.

**Resolution:** The Governing Board noted the work of the Cultural Heritage Programme Advisory Committee.

### **3.3.4 Committee on Standards**

The Committee on Standards has a Basecamp project space and held a conference call in February 2018 to advance its activities:

- Propose new procedures for the nomination and election of Review Group members.
- Contribute to the Namespaces investigation and proposal.
- Organise an open programme at WLIC 2018 on the topic of the “Impact of recently approved IFLA standards”: <https://2018.ifla.org/cfp-calls/committee-on-standards>

In April 2016 the Committee on Standards submitted to the Professional Committee and Governing Board a Review of IFLA Permanent Standards Review Groups and a Review of UNIMARC Core Activity, followed in December 2016 with an implementation plan. In accordance with that implementation plan, the Committee on Standards submitted a proposal to more clearly define the composition of the Review Groups, and the procedures for the nomination and appointment of Review Group members. These definitions and proposed procedures align as far as possible with those already in place for other professional units. Some small differences are proposed because of the unique nature of the Review Groups and their specific duties.

Establishing the definition and nomination process for Review Groups will bring IFLA a step closer to establishing a Review Group for UNIMARC and hence reviewing the Core Activity.

**Resolution:** The Governing Board noted the activities of the Committee on Standards.

**Resolution:** The Governing Board endorsed the proposed definition for the structural form of Review Groups.

**Resolution:** The Governing Board endorsed the proposed process and procedure for the nomination and selection of Review Group members and Chairs.

## **4. Financial Matters**

### **4.1 2017 annual financial statements and management letter**

#### **4.1.1 IFLA Management Letter 2017**

The 2017 annual audit of IFLA was completed on 12 March 2018.

The Finance Committee reviewed and discussed the report in detail at its meeting of 22 March 2018.

The Treasurer presented the 2017 annual financial statements and Management letter for IFLA to the Governing Board.

The Finance Committee reconsidered the amount of bank accounts/financial institutions used to reduce risk of bankruptcy and cyber-attacks, and decided to continue the current situation, because of the favorable interest rate and the reliability of the bank currently used.

The Finance Committee discussed the Membership fees. The membership for individual members is relatively high in comparison to the fee for Institutions and Associations. The actual cost of individual membership will be calculated so it can be determined if the membership fee for individual members can be reduced.

The Treasurer quoted from the Management Letter paragraph 9: “Professional management, staff and internal control is decisive. Due to the efforts of the Secretary General and the other staff members of IFLA all these aspects are under control and well mastered.”

The Treasurer congratulated the Secretary General and staff on this very good result.

**Resolution:** The Governing Board accepted the Annual Financial Report 2017 for presentation to the members at the General Assembly in August 2018.

**Resolution:** The Governing Board agreed that the surplus result of EUR 32,660 is added against the reserves as follows:

- EUR 10,669 is charged from the Earmarked reserves
- EUR 43,329 is added to the General reserves

**Resolution:** The Governing Board accepted the auditor’s Management Letter

#### **4.1.2 IFLA Report 2017**

#### **4.2 Treasurer’s statement Annual Report 2017**

The Treasurer presented the Treasurer’s Statement in the Annual Report 2017 to the GB members.

The financial result of the year 2017 shows a surplus of € 32,660, compared to a surplus of € 86,678 for 2016. The surplus of 2017 brings our general reserves to € 1,248,230, and earmarked reserves to € 42,375. This level of reserves is close to the level of reserves required under our Reserves Policy. These reserves are an important asset for IFLA to secure our work and sustainability into the future.

The total income for the year 2017 was € 2,015,839 compared to € 2,927,423 in 2016

The total expenses for the year 2017 was € 1,983,179 compared to € 2,840,745 in 2016.

Since 2012 IFLA’s World Library Information Congress has been operating through IFLA Holding B.V. and its subsidiaries, of which IFLA is the sole shareholder, therefore the consolidated company results are included in the annual financial statements of IFLA. The IFLA WLIC surplus show a decreasing trend in the last 4 years (2014: € 126,364 surplus; 2015: € 55,063 surplus; 2016: € 7,975 surplus; 2017: € 18,488 deficit). This is of some concern as the subsequent donation to Stichting IFLA Foundation (SIF) is reduced, thereby affecting the amount available to fund projects within SIF such as the Leaders Programme.

The trend of decreasing membership income over the past few years is noted and it is important for IFLA to explore additional funding opportunities in the coming years to ensure our ongoing vitality.

IFLA is very grateful to its member organizations who support us through donations and hosting activities, and to the organizations that support our initiatives and projects through grant funding.

**Resolution:** The Governing Board accepted the Treasurer’s Statement in the Annual Report 2017.

#### **4.3 General Meeting for IFLA Holding BV and subsidiaries**

##### **4.3.1 Financial Statements 2017 IFLA Holding BV**

#### **4.3.2 IFLA Holding Management Letter IFLA Holding BV 2017**

The General Meeting of the IFLA Holding B.V. was convened. Chair of the meeting was Glòria Pérez-Salmerón, Director.

The documents of the meeting were explained and the main points were outlined by the Treasurer.

##### **Resolution:**

- The GM of the IFLA Holding B.V. adopted the Annual Accounts of the Company for the financial year ended December 31, 2017, as they have been presented to the meeting;
- The GM of the IFLA Holding B.V. adopted the proposal of the Board of Directors of the Company to deduct the net loss of the Company over the financial year from January 1, 2017 until December 31, 2017 amounting to € 18,488 from the other reserves;
- The GM of the IFLA Holding B.V. adopted the aforementioned Annual Accounts of the Company for filing, to be filed with the Chamber of Commerce.
- The GM of the IFLA Holding B.V. discharged the Board of Directors of the Company from its duties performed over the aforementioned financial year.

##### **IFLA Conference I B.V.**

##### **Resolution:**

- The GM of the IFLA Holding B.V. adopted the Annual Accounts of the Company for the financial year ended December 31, 2017, as they have been presented to the meeting;
- The GM of the IFLA Holding B.V. adopted the proposal of the Board of Directors of the Company to add the net profit of the Company over the financial year from January 1, 2017 until December 31, 2017 amounting to € 4,110 to the other reserves;
- The GM of the IFLA Holding B.V. adopted the aforementioned Annual Accounts of the Company for filing, to be filed with the Chamber of Commerce;
- The GM of the IFLA Holding B.V. discharged the Board of Directors of the Company from its duties performed over the aforementioned financial year.

##### **IFLA Conference II B.V.**

##### **Resolution:**

- The GM of the IFLA Holding B.V. adopted the Annual Accounts of the Company for the financial year ended December 31, 2017, as they have been presented to the meeting;
- The GM of the IFLA Holding B.V. adopted the proposal of the Board of Directors of the Company to deduct the net loss of the Company over the financial year from January 1, 2017 until December 31, 2017 amounting to € 1,237 from the other reserves;

- The GM of the IFLA Holding B.V. adopted the aforementioned Annual Accounts of the Company for filing, to be filed with the Chamber of Commerce;
- The GM of the IFLA Holding B.V. discharged the Board of Directors of the Company from its duties performed over the aforementioned financial year.

### **IFLA Conference III B.V.**

#### **Resolution:**

- The GM of the IFLA Holding B.V. adopted the Annual Accounts of the Company for the financial year ended December 31, 2017, as they have been presented to the meeting;
- The GM of the IFLA Holding B.V. adopted the proposal of the Board of Directors of the Company to deduct the net loss of the Company over the financial year from January 1, 2017 until December 31, 2017 amounting to € 20,511 from the other reserves;
- The GM of the IFLA Holding B.V. adopted the aforementioned Annual Accounts of the Company for filing, to be filed with the Chamber of Commerce;
- The GM of the IFLA Holding B.V. discharged the Board of Directors of the Company from its duties performed over the aforementioned financial year.

#### **4.4 IFLA Sustainability Plan**

IFLA is currently in a stable financial situation, to a large extent as a result of the Grant received from Global Libraries covering the years to 2026. The Sustainability Plan is also one of the milestones for SIGL. It is extremely important that work should be done now to ensure that adequate funding will be available in the future. The funding available now should be used to uplift and transform IFLA. Membership development will be a very important part of this, and the Global Vision Project and the Membership Survey will be important tools to build on the Membership.

Governing Board members were asked to consider the role they can play, and they will be asked for their feedback at the WLIC in Kuala Lumpur where the IFLA Sustainability Plan will be discussed further.

The President thanked Deborah Jacobs and Jessica Dorr for their valuable input and support.

**Resolution:** The Governing Board noted the IFLA Sustainability Plan.

#### **4.5 Report on items not elsewhere on the agenda**

There were no further items.

### **5. Governance**

#### **5.1\* Membership – admission of members**

**Resolution:** The Governing Board approved new members for the period 15th November 2017–14th February 2018 and noted the membership targets for 2018.

The Governing Board resolves to admit the new members for the period 15th November 2018–14th February 2018.

## **5.2 IFLA Annual Report 2017**

The draft 2017 annual report was presented to the Governing Board members.

**Resolution:** The Governing Board approved the draft 2017 annual report and commissioned the Secretary General to give this report to the General Assembly.

## **5.3 IFLA representation on external committees**

The report informed the Governing Board of the current status of IFLA representation in a range of external committees.

One change was reported in the IFLA/International Publishers Association (IPA) Steering Group. IFLA Governing Board member Victoria Owen is the CLM Liaison for this group. The Steering Group had a very successful meeting 2 weeks earlier in London.

**Resolution:** The Governing Board noted the current status of IFLA representation on external committees.

## **5.4 Delegations and Rules of Procedure**

The Governing Board requested IFLA staff to investigate delegations given over time and noted with minutes. IFLA staff have investigated the Governing Board and Executive Committee minutes. Very few delegations were found. In going through the minutes some inconsistencies were discovered. The IFLA Notary was asked to check the consistency of the minutes against the current Rules of Procedure. It is suggested that a small working group be formed to look at the integration of these omitted resolutions into the existing Rules of Procedure.

The support was asked of some Governing Board members to work with the Secretary General and the IFLA Expert on Rules and Procedures, Martyn Wade. The matter of delegations could also be reviewed by this group.

The request of the Professional Committee for the Governing Board to investigate with Officers their priorities from a list of role-related issues which might in some cases lead to proposals for small changes to the Rules of Procedure can also be reviewed by the group as next step.

**Resolution:** A working group consisting of the President, the President-elect, Vicki McDonald and the Secretary General will look at the integration of resolutions into the Rules of Procedure.

## **5.5 Performance Review of Secretary General – *in camera***

An in-camera session of the Governing Board followed.

## **6. Any other business**

It was noted that having workshops for GB members works very well. It's an efficient way to get all the issues on the table. In December a 2-day workshop on strategy development with an external moderator will be organized before the Governing Board meetings.

The President thanked the Secretary General and the Governing Board members for their great input during the week.

The President-elect thanked the President on behalf of the Governing Board for her hospitality and organisation of the memorable week in Barcelona.

## **7. Next Governing Board meeting dates:**

### **Proposed 2018 dates:**

#### **Kuala Lumpur, Malaysia**

**22 August: 12.00 – 14.00 CAC meeting; 14.00 – 16.00 Finance Committee; 16.00 – 18.00 EC meeting**

**23 August: 08.30 – 11.00 PC; 11.30 – 17.00 Governing Board**

**30 August: 08:30 – 10:00 PC; 11:00 – 17.00 Governing Board**

#### **The Hague, Netherlands**

**10-14 December 2018 – Governing Board meeting**

**(Monday 10 & Tuesday 11 workshop)**